

Walk-In Travel Signature Week

For 2017 Thanksgiving/Winter Break Travel



Walk-In Travel Signature Schedule

Campus	Date	Time	Location
Storrs	November 13	1:00PM - 3:30PM	McMahon Hall- Room 183
	November 14	1:00PM - 3:30PM	
	November 15	1:00PM - 3:30PM	
	November 16	1:00PM - 3:30PM	
	November 17	1:00PM - 3:30PM	
Stamford	Tues., Nov. 14, Thurs. Nov 16.	10:00AM - 12:00PM	Room 301 F– Director’s Office, 3rd floor
**GBLC (Hartford)- Drop off	Drop off by Tues. Nov. 14	Pick up Thurs. Nov. 16 before 2:30PM	Room 315 A/B
**Law School walk-in	Monday, November 13	1:00PM - 3:30PM	Library Room 505

Required Documentation for a Travel Signature

Documentation	F-1 Students	F-1 Post OPT/STEM	J-1 Students	J-1 Scholars
I-20/DS-2019 Original Document	X	X	X	X
Travel Signature Request Form ISSS 117	X	X	X	X
*Enrollment Verification Registrar’s Office Wilbur Cross	X		X	
Medical Insurance Form ISSS 224			X	X
Miscellaneous Requirements		(Recommended not Required) 1. Copy of EAD CARD 2. Current Letter from Employer		Out-of-Country Request Form ISSS 229

***Regional Campus Students can call the Office of the Registrar (Storrs Campus) and request that a copy of their Enrollment Verification Form be delivered to their Email address. Office of Registrar: (860) 486 - 3331**

Travel requests dropped off to ISSS outside of walk-in travel signature times will require regular processing (1-2 weeks).

****Please note that the Hartford campus will not be doing walk-in travel signatures. Please bring your travel signature documents to GBLC at the times listed above in order to receive your travel signature prior to the Thanksgiving Recess. Travel signatures will only be given to Hartford students this week who are traveling for Thanksgiving break.**